

## **Rules Relating to Migration/Transfer of Course Work Credit Hours for Postgraduate level MPhil/MS/LLM/MBA/MSc (Hons) & PhD Programs - 2015**

These rules shall be called the Islamia University of Bahawalpur MPhil/MS/LLM/MBA/MSc (Hons) & PhD migration/transfer of credit hours rules 2015 and shall come into force at once.

- i. Migration shall be allowed subject to availability of program in the respective department. Moreover, the consent of supervisor is must.
- ii. The concerned Board of Studies can consider a student for migration from another HEC recognized institute/university to the Islamia University of Bahawalpur if he/she has passed the GAT (General)/GAT (Subject) before getting admission.
- iii. Candidate must fulfill the conditions of admission into the Islamia University of Bahawalpur, provided that he/she has a comparable ranking on merit determined by the University for that year.
- iv. The contents of the course(s) for which credit is claimed, are concurrent to the course included in planned course work of IUB as determined by the respective department. The detail marks certificate will be required from the applicant for this purpose along with the details of course contents duly approved by the relevant bodies of that institute.
- v. Courses with less than 60% marks shall not be considered for transfer of credit hours.
- vi. The student shall pass the deficiency courses, if any, after migrating to the Islamia University of Bahawalpur as determined by the respective department/supervisor.
- vii. The student migrating to IUB shall have to pay Rs. 3000/- or Rs. 5000/- fee for processing of migration for all MPhil & PhD programs, respectively.
- viii. The student shall pay the tuition fee, examination fee and semester fee etc. on semester basis/annual basis along with registration fee, and fulfill all other requirements as per rules and regulations of the University.
- ix. Migration will be allowed only to those students who have completed at least 1<sup>st</sup> semester course work of not less than 12 credit hours for MPhil and 09 credit hours for PhD. The exemption of 1 year time period and 6 month time period will be given to the students who have completed two semester course work i.e. 24 credit hours for MPhil and 18 credit hours for PhD, and one semester course work i.e. 12 credit hours for MPhil and 09 credit hours for PhD, respectively. The minimum duration required for submission of theses for such students will be 2 years minus the period exempted, for MPhil students & 3 years minus the period exempted, for PhD. The maximum time period required for submission of thesis/dissertation for such students will be 4 years and 6 years for MPhil & PhD, respectively, including the time period exempted in lieu of the credits transferred.
- x. Candidate must have sound reason for migration with certificate of good conduct.
- xi. Candidate shall submit certificates from the Chairperson of Institute in regard to items No. (iv) & (ix).
- xii. Any course will not be considered for transfer which carry more than 4 credit hours.
- xiii. The Chairperson/Convener of the BOS at IUB shall constitute a migration committee for MPhil & PhD programs which will comprising on 3 internal members of the concerned BOS. The university shall decide a migration case within 30 days provided that the application is submitted with all prerequisite documents and complete in all manners. If, the meeting of the BOS is not expected in 30 days then the chairperson of department shall refer the case to the said committee, which will decide a migration case within 30 days.
- xiv. The student has to apply for migration well before the start of semester. The applications submitted during the semester will only be entertained for the next semester. There will be no migration in the running semester.
- xv. Where applicable a student preferably should have passed the comprehensive examination from his/her parent institute/university before the migration. Otherwise, the department where the credit hours are being transferred will conduct the comprehensive examination according to the course contents he/she has passed. A student will pay Rs. 10000/- fee for conduct of comprehensive examination.
- xvi. A student enrolled in the Islamia University of Bahawalpur can also migrate to another institute/university, if otherwise eligible.
- xvii. The Vice Chancellor will allow the migration and it will be notified by the office of Advanced Studies & Research Board.