

The Islamia University of Bahawalpur

REGULATIONS RELATING M.PHIL DEGREE

I-GENERAL

- *1. M.Phil degree shall be conferred upon students who, after having passed a M.A./M.Sc. examination of this University or any other examination recognized by this University as equivalent to these degrees, have been admitted in accordance with the Regulations of admission, which may be framed from time to time and notified by the University.
 - a) Successfully complete an advance course of study and research of a duration of two academic years. A candidate shall take completed his course work in the first academic year.
 - b) Pass the course work examination.
 - c) Successfully complete a research Thesis, which shall normally be completed at the end of the second academic year, and pass the viva-voce examination.
 - d) Obtain a minimum of 50% marks in each paper as well as a minimum of 50% marks in Thesis & viva-voce examination.
- *2. Each academic year normally beginning in October, shall be of twelve month's duration; eight months for teaching etc. and the remaining four months for preparation of examinations.
- *3. The examination of theory/practical papers as well as Thesis will be held on the dates announced by the Controller of Examinations in consultation with the Chairman of the Department concerned and approval of the Vice-Chancellor.
4. A student shall be evaluated in each paper on the basis of periodical test(s) & assignment(s) during the course work and the course work examination to be held at its completion. Each paper shall carry 100 marks of which 25% shall be reserved for class test(s) & assignment(s) etc, and 75% for course work examination.
5. In second year the research Supervisor shall submit two progress reports (first at the end of third month and the second at the end of sixth month of the second academic year). If both the Thesis reports are un-satisfactory, the student shall cease to be on the roll of the University and the student would be intimated accordingly.

II- ADMISSION, REGULATION OF COURSES

6. A person holding an M.A./M.Sc. degree of this University or a degree recognized by this University as equivalent to these degrees shall be eligible for admission to M.Phil programme if he;
 - i) Produces a certificate of good conduct/character from the (a) employer, if employed, (b) the Head of Institution last attended.
 - ii) Has obtained at least 2nd division in M.A./M.Sc. in the relevant subject.
 - iii) Any person who has been rusticated or expelled by any University or College for misconduct or for use of unfair means in the examination or any offence involving moral turpitude shall not be eligible for admission.

7. Each candidate for admission in M.Phil shall make an application for admission in response to advertisement by the University on a prescribed form.
- *8. Each student shall be admitted on the basis of accumulative merit to be determined from previous academic record, written test and interview. The allocation of marks for determining merit shall be as follows:-

<u>Qualification marks</u>	<u>Ist Division</u>	<u>2ndDivision</u>	<u>Gold Medal</u>	<u>Silver Medal</u>
B.A/B.Sc./B.Ed.	15	10	--	--
M.A/M.Sc./M.Ed.	20	10	05	03
B. Pharm/Pham-D/ BHMS/BEMS	35	20	05	03
GRE Test Marks	50	--	--	--
Interview Marks	10	--	--	--

Note: The candidate must obtain 50% marks in test and interview separately

9. Each admission shall be approved by the Board of Studies of the concerned department on the recommendations of the Admission Committee after a candidate has qualified a written test and interview conducted by the Admission Committee of the Department concerned.
10. The Admission Committee for each department shall be constituted by the Dean of the Faculty concerned on the recommendations of the Chairman of the Department.

III-ORGANIZATION OF TEACHING

11. Teaching for M.Phil programme shall be conducted in the University Departments or the constituent Colleges/Institutes through lectures, tutorials, discussions, seminars, field work, practicals and other methods of instructions as approved by the Academic Council and the Syndicate.
12. Teaching in each department shall be conducted by the University Teachers or by such other persons who may be allowed by the Vice-Chancellor to teach.

IV-ATTENDANCE

13. Students shall be required to attend regularly all lectures, seminar sessions, field work, laboratory work, etc. as may be required. They shall be required to attend at least 75% of such meetings and sessions in each paper separately, in order to be eligible for appearing in the course work examination.

V- RESEARCH THESIS AND APPOINTMENT OF SUPERVISOR

14. After successfully completing the course work in accordance with the provision of Regulation 1(d), each student shall work under the Supervision of a teacher appointed for the purpose by the Board of Studies of the concerned department.
15. A Supervisor appointed for the M.Phil Degree must hold a Doctorate unless otherwise permitted by the Vice-Chancellor on the recommendations of the Board of Studies of the concerned department.
16. The research problem offered to each student shall be approved by the Advanced Studies & Research Board on the recommendation of the Board of Studies concerned and may be assigned to him by the Supervisor within 30 days of the completion of the course work of the successful candidate.
17. Each student shall submit four typed written copies of his/her Thesis along-with letter of approval by the Supervisor to the Controller of Examinations (One copy will be deposited by the Controller of Examinations in the Library of the concerned Department and one copy in the Central Library of the University).

- **18. In case a student fails to submit his/her thesis within three years/six semesters from his/her date of admission, the Vice-Chancellor may allow him/her an extension for one year/two semesters on the recommendations of the Supervisor duly endorsed by the Chairman/chairperson. No extension beyond four years shall be granted.
- **19. A candidate, who is granted the benefit of Regulation 18, shall be allowed to submit his/her thesis and appear in the viva-voce examination within the extended period. He/she shall pay such charges for use of facilities of the university which may be prescribed by the Syndicate from time to time. He/she shall also pay the semester dues until the thesis is submitted.
- *20. During the M.Phil programme, there shall be two examinations viz; course work examination and viva-voce examination. The course work examination in each paper and viva-voce examination of Thesis will normally be held, on such dates as may be fixed by the Controller of Examinations with the approval of the Vice-Chancellor.
21. A student shall be allowed to appear in the course work examination provided that he submits an Examination Admission Form, duly signed by the Chairman of the Department/Director of the Institute/Principal of the College.
- *22. The viva-voce Examination of the Thesis shall be open to a candidate who produces the following certificates at the time of submission of his Thesis from his/her research Supervisor and Director of the Institute/Chairman of the Department/Principal of the College.
- a) Of having been on the rolls of a teaching department/ Institute/ College of the University as a regular student for the prescribed period or was allowed necessary extension.
 - b) Of having satisfactorily carried out research work on the approved research problem throughout the specified period under the guidance of the Supervisor.
 - c) Of having cleared all dues of the University and has paid, in full, the prescribed examination fee.
 - d) Of having compiled and presented his research work on a **twice** approved by the Advanced Studies & Research Board in the form as prescribed by the Institute/Department/College.
 - e) Of having good character and conduct. Provided that the Syndicate or any other determining authority shall have the power to exclude any candidate from the examination, if it is satisfied that such candidate is not a fit person to be admitted thereto.
23. A student who has completed the requirements stated in Regulations 22 shall submit an application on a prescribed form to the Controller of Examinations for admission to the viva-voce examination of M.Phil.
- 24 (i) The Thesis shall be examined/evaluated by:
- a) Two external examiner (for Thesis evaluation) to be appointed by the Vice-Chancellor from amongst a panel of at least six examiners recommended by the concerned Board of Studies. One external examiner (preferably from amongst the above two) will be invited for viva-voce examination.
 - b) Research Supervisor/s (Internal/s).
- ii) On receipt of satisfactory reports from the external and internal examiners, the candidate shall have to appear before the Board of Examiners (comprising one of the external examiners to be nominated by the Vice-Chancellor and the internal examiner) for the assessment of his/her Thesis and viva-voce examination in Bahawalpur. The Board of Examiners shall either accept or defer for re-submission or reject the Thesis.
- iii) If the external examiners find that the Thesis is wholly inadequate, they may recommend that it be rejected without any further test.

- *iv) If the Thesis, though inadequate is of sufficient merit in the opinion of the external examiners, they may recommend its re-submission in a revised form within six months from the date of intimation from the Controller of Examinations. Besides, the students shall be required to pay semester charges.
- v) In case of difference of opinion, another external examiner different from the previous examiners shall appointed by the Vice-Chancellor from amongst a panel of examiners already recommend. This examiner shall re-examine the candidate and his evaluation will be final.

VII-ENROLMENT AND DROPPING OUT

25. The total period of enrolment/registration in the Institute/Department for the M.Phil programme, shall not exceed three academic years.

Provided that the Syndicate may allow a break not exceeding one year at any time after the successful completion of the course work to a candidate, who is unable to continue for valid reasons, on his request, duly recommended by the Supervisor and Chairman/Director/Principal of the Department/Institute/College. Provided further such break will be allowed only once during the period of registration of a candidate and such a candidate shall complete his M.Phil programme within four academic years. Moreover, while granting him extension the period of break will be subtracted from the permissible extension period. Upon re-entry such a candidate will complete his remaining M.Phil programme in accordance with the rules and regulations prevalent at the time of his re-admission.

26. The name of a regular student of first/second academic year class of M.Phil programme shall be dropped from the rolls of the University, if:

- a) He/She does not fulfill the attendance requirement as prescribed in Regulations 13.
- b) He/She becomes a defaulter in the payment of dues with the prescribed time.
- c) He/She absents himself/herself from the course work classes for a period of consecutive three weeks. Provided that if the cause of absence is explained to the satisfaction of the Chairman of the Department/Director of the Institute/Principal concerned, such a student may be re-admitted within ten days after his/her name is dropped from the rolls, on the payment of prescribed fee.

27. A student shall cease to be on rolls of the University at the completion of the course work, if he fails in more than one papers. Provided further that a student, who fails in one paper, shall be placed on probation. Such candidates may start their research work and shall be required to complete their course work by reappearing, in the paper in which they have failed, in the special course work examination which shall be given to them after three months of the declaration of the course work examination result. If they fail again, then they will cease to be on the rolls of the university.

28. A student shall cease to be a regular student as soon as his/her period of registration of two academic years expires. Provided that he would remain under the discipline of the university till the completion of his/her viva-voce examination.

*Amended by the Syndicate at its meeting held on 11th October, 2010.

III-SETTING OF WRITTEN QUESTION PAPERS AND MARKING OF ANSWER BOOKS

29. The concerned teacher of a paper shall give as many periodical test(s), assignment(s) as he deems fit during the period, the paper is taught. At the end of the course work examination, he shall forward the award to the Controller of Examinations through the Chairman of the Department.
30. Each Written question paper will be set in such a manner that 25% choice in the number of questions to be attempted is provided to the candidates. Provided that where a part of a question paper is of objective type, the condition of choice will not be applicable in case of the said part.
31. For setting a written question paper, there shall be one external examiner. The external examiner shall be appointed by the Vice-Chancellor from amongst a panel of examiners recommended by the concerned Board of Studies.
32. Each answer book of each paper, will be marked by the external examiner and the internal examiner. The answer books, in the first instance, shall be sent to the external examiner, who shall independently mark the answer books and also enter, on the title page, marks awarded for each question. In case of the difference, if any, upto 10 percent of the maximum of marks of the paper, awarded by the external and internal examiners, the internal examiners shall finalize the award by working out the average of the total marks awarded by the two examiners and enter the average on the title page of the answer books as well as in the award list.
33. Each successful candidate shall be awarded the degree of Master of Philosophy.

IX-GRADING

34. The candidate, who qualifies the course work and the viva-voce examination in accordance with the prescribed Regulations by securing 65% marks or more, shall be placed in the first class and those securing less than 65%, shall be placed in the second class.

X-TUITION FEE AND OTHER FEES/DUES

- *35. As may be approved by the Syndicate and notified by the University from time to time.