



The Islamia University of Bahawalpur Pakistan
Office of the Treasurer

No. 87 /Accts
Dated: 22-03 /2018

CIRCULAR

Subject:- Application for the Grant of Advance to Regular Employees of the Islamia University of Bahawalpur.

1. It is circulated for the information of all concerned that applications for grant of loans are invited from University Regular Employees in the following categories, to place before the **University Loan and Advance Committee**, for its recommendations:-

Sr.#	Category	No. of Loans	Loan Amount (Rs.)
i	Construction of House (Teaching & Non Teaching Staff)	07	150000-200000
ii	Purchase of House/Plot (Teaching & Non Teaching Staff)	05	125000-200000
iii	Special Repair of House (Non-Teaching Staff)	04	40000-70000
iv	Purchase of Car Teaching Staff (BS18 & above)	05	200000
v	Purchase of Car Non Teaching Staff (BS-17 & above)	01	200000
vi	Purchase of Motorcycle Non Teaching Staff (BS: 5-16)	23	40000
vii	Purchase of Bicycle (BS: 1-4)	12	5000
viii	Incidental Advance (BS: 1:10)	22	50000

2. The Interested employees may apply (Through Proper channel) personally or through registered post on or before **20-04-2018** (Friday) in the Accounts Branch.
3. The prescribed application forms are attached herewith. Photocopy of form is also acceptable. All columns of the application form should be filled in with required documents mentioned in the form. Incomplete application received after due date will not be entertained.

NOTE: The award of loan will be on the basis of seniority in service in the respective class.

(Shahid Mehmood Khan)
Deputy Treasurer/Secretary

Copy to:

1. Dean of all Faculties.
2. All Chairman /Heads of Teaching and Non Teaching Department/Branches.
3. Director/Coordinator Sub Campuses (RYK & BWN).
4. Principals of all University Constituent Colleges.
5. Head Master of University Public School.
6. Chairman Loan Committee.
7. Principal, University Model School, Baghdad ul Jadeed Campus.
8. Controller of Examinations.
9. Senior Medical Officer of the University.
- ✓ 10. Deputy Registrar Public Affairs. → With the request to publish it on IUB website. ✓
11. Secretary to Vice Chancellor.
12. P. A to Treasurer.
13. P.A to Registrar.
14. Master File.