



# The Islamia University of Bahawalpur

Phone 062-9250235 Fax 062-9250335

2 Recent  
1×1" size  
photographs  
(to be affixed  
with stapler)

## EMPLOYMENT FORM Administrative/Non Teaching/other

Post Applied for: \_\_\_\_\_ BPS  Regular  Contract

Campus Applied for: Bahawalpur  Bahawalnagar  Rahim Yar Khan

Please tick relevant, only: Open Merit  By Internal Selection  Disabled Quota

Minorities Quota  Women Quota

### 1. Instructions:

- All columns should not be left blank and all questions should be answered, where applicable.
- All information provided in this form must be supported with attested copies of certificate(s) for confirmation of authenticity of information.
- Column(s) where dates are required should be filled-in with proper dates instead of month/year only.
- Incomplete certificates/degrees need not to be mentioned.

2. a) A copy of online Bank deposit slip of University Freedom Account Number **14737900656803** worth Rs.1200/- for BS-18 & above, worth Rs. 1000/- for BS-17 & BS-16, worth Rs. 500/- for BS-05 to BS-15 and worth Rs. 300/- for BS-01 to 04, on account of application processing fee in favor of Treasurer, IUB, must be attached with this form.

b) Give the number and date of the bank deposit slip.

Number	Date	HBL Bank Branch
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### 3. Personal Information:

1. Name of Applicant:												
2. Father's Name:												
3. Date of Birth:			Day		Month		Year		Age		(As on closing date)	
4. Domicile:				Province			District			Tehsil		
5. C.N.I.C No.												
6. Religion						7. Marital Status:						
8. Postal Address:												
9. Permanent Address:												
10. Telephone No. (Office)				(Res.)				(Mob)				

### 4. Academic Qualifications:

Name of Certificate/ Degree	Name of Institution/ Board/ University	Year of Passing	Marks / CGPA			Major Subject(s)
			Total Marks	Marks Obtained	% age	
Matriculation/ O' Level						
Intermediate/ A' Level						
Bachelors (Two Years)						
Bachelors (Four Years)						
Master						
M.Phil/MS						
Ph.D.						

Any Other						
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**5. Computer Literacy:** (Tick the relevant column)

Skill	Excellent	Good	Poor	Certificate/Diploma
MS Word				
MS Excel				
MS Power Point				
Internet Surfing				
Other Software				

(Please specify only name of Certificates / Diploma).

**6. Give a list of all research papers published in Journals** (if applicable)

Sr. #	Topic	Name of Journal	Date of publication

**7. Job Experience:** (Starting with most recent appointment/job)

Name of Department/ Organization /Firm	Post held (with grade)	Period Served			Reason for Leaving
		From	To	Total Duration	

**8. Relative(s) already Employed in IUB.** Yes.  No.

If yes supply their information, as below.

Sr. #	Name	Designation	Department	Relationship with applicant

**9. References:**

Sr. #	Name	Department	Contact No.	Address.

**10.** Are you suffering or have you suffered from any Physical disability? Yes.  No.

If yes, then mentioned the nature of disability \_\_\_\_\_  
you have to provided / attached disability certificate issued by Provincial Council for Rehabilitation of Disabled Persons of Social Welfare Department, if applied against disabled quota.

**11.** Have you obtained the explicit permission of your present employer to apply for this job?

Yes.  No.

**12.** Have you ever been dismissed/terminated/removed from service in any Government/Semi Government/Autonomous Agency for reasons other than want of vacancy, retrenchment of post?

Yes.  No.

If yes provide detail below

Name of Post	Department	Year of Termination	Reasons

**13.** If you appointed how much notice period you required before joining \_\_\_\_\_

**14. Undertaking by the Applicant:** It is solemnly affirmed that facts & figures given above are true to the best of my knowledge. Any false information, given by me, shall automatically disqualify me from the candidature of the post applied for.

**SIGNATURE OF THE APPLICANT**

