

Tender Document

HIRING OF BUILDING ON RENT TO ESTABLISH IUB HOSTELS (MALE & FEMALE) AT BAHAWALPUR



THE ISLAMIA UNIVERSITY OF BAHAWALPUR
Baghdad ul Jadeed Campus, Bahawalpur

1. INSTRUCTION TO BIDDERS (ITB)

1.1 Corresponding Address

The contact number and the correspondence address for submitting the bids are as follow:

Office of Chief Warden,
Executive Hostel,
The Islamia University of Bahawalpur (IUB)
Baghdad ul Jadeed Campus, Bahawalpur
Cell 03459440607, 0332-6803151

1.2 Eligible Bidders

An owner or lawful Attorney of the Owner, having active National (NTN), of the Property meeting with the Criteria provided in Clause 1.5.2 herein.

1.3 Preparation of Bids

1.3.1 Bidding Process

This is the **Single Stage - Two Envelope Procedure**.

1.3.2 Bid Currencies

All prices quoted must be in Pak Rupees.

1.3.3 Bid Validity

Bids shall remain valid for a period of ninety (90) days, after the date of bid opening prescribed by IUB.

1.4 Submission of Bids

1.4.1 Sealing and Submission of Bids

The bid shall comprise a Single package containing the followings:

- a) Signed Form – A (Technical Proposal);
- b) Signed Form - B (Financial Proposal);

1.4.2 Clarification of Bids

No bidder shall be allowed to alter or modify his bid after the closing time for submission of the bids.

The Islamia University of Bahawalpur (IUB) may, if necessary, after the opening of the bid, seek and accept such clarifications of the bid as do not change the substance of the bid.

IUB shall also have right to ask or demand any additional information or document for the purposes of its satisfaction and clarification during the procurement process.

1.4.3 Rejection of Bidders

Incomplete Bids in any aspect/false information will be rejected.

1.5 Opening and Evaluation of Bids

1.5.1 Opening of Bids by IUB

The date for opening of bids and the last date for submission of bids shall be the same (i.e. **xxx-xxxxxxx**); and bid shall be opened at **xxxx pm** at the office of Chief Warden, Baghdad ul Jadeed Campus, IUB Bid shall be opened in the presence of the bidders or their representatives who may wish to bepresent.

1.5.2 Eligibility Criteria

All bids shall be evaluated as per the following criteria:

No	Features	Requirements	Marks
01	Preferred Location	Bahawalpur City distance with 0.5 Km (near the bus point)	10
		Bahawalpur City distance with 0.75 Km (near the bus point)	07
		Bahawalpur City distance with 01 Km (near the bus point)	05
02	Space Required	1 Canal	08
		More than one Canal	10
03	Building Plan	1. At least 50+ Rooms 01-Halls, Separate Bathrooms, Kitchen with allied necessary facilities for girls hostels. 2. At least 15 rooms for female faculty hostel	10
05	Desired Amenities	Electricity Connection, Gas Connection Telephone lines, Water Supply, WIFI etc. Renovation of the building be provided as and when required.	10
06	Availability for Shifting	First Week of January, 2023	5
07	Minimum Term	One Semester Spring 2023	5
08	Status of Building	Commercial Building	05
09	Inspection of Building		15

NOTE:

- a) Meeting the eligibility criteria will make a bidder qualify for visit/ inspection of the property by the IUB.
- b) Subsequently, the property will be inspected to satisfy by the IUB for physical verification and suitability of the information given by the bidder.
- c) Location and Property which meets the requirement of IUB after due inspection as per the criteria given above will be considered for evaluation.
- d) The Premises not meeting the Eligibility Criteria shall not be considered for final evaluation or comparison.

valuation of Bids & Award of Contract

1.6.1 Evaluation of Bids

IUB will evaluate the Bids as per the following eligibility criteria:

NO.	FEATURES	Weightage	Qualifying Marks
1.	Technical Eligibility Criteria	70%	70
2.	Financial Rate Per Sq.ft.	30%	-----

1.6.2 Award Criteria

IUB will award the contract to the successful Bidder, whose bid has been determined to be the substantially responsive and has been determined to be the lowest evaluated bid, upon the satisfaction of IUB with regard to requirements provided herein.

1.6.3 Signing of Agreement

IUB would enter into Agreement for a Period of 06 months with Successful Bidder, the terms and conditions. The rent shall be extendable on the option of both the parties and in such event both the parties shall be bound by the terms and conditions.

1.6.2 Rejection of Bids

The IUB may reject all bids or proposals at any time prior to the acceptance of bid or proposal and even revise, retender the same in accordance with law.

2. SCOPE OF WORK

Hiring of office premises / building by the IUB as per the locations and requirements provided herewith.

3. FINANCIAL PROPOSAL

Every Bidder shall submit Financial Proposal in accordance with the FORM-B provided herewith.



THE ISLAMIA UNIVERSITY OF BAHAWALPUR

**FORM – A
(TECHNICAL PROPOSAL)**

The Chief Warden

The Islamia University of Bahawalpur

Subject: HIRING OF OFFICE BUILDING ON RENT

I, _____ (Owner of Property), hereby confirm the availability and offer the following Premises on Rental Basis for 6 months which contains following Features:

No.	Features	Details	Marks
01	Preferred Location		
02	Space Required		
03	Building Plan		
04	Parking Space		
05	Desired Amenities		
06	Availability for Shifting		
07	Minimum Term		
08	Status of Building		
09	Inspection of Building		
Total Marks			

Notarized copies of the following documents are annexed herewith:

- a) CNIC of the Bidder (Owner of the Property);
- b) Ownership Documents of the building;
- c) Building Plan / Map;
- d) Documentary proof of Commercialization of building;
- e) Affidavit/undertaking by the Owner having no litigation against the building
- f) Any other relevant document / information.

Particulars of Bidder

Name

CNIC

Signature

Date:



THE ISLAMIA UNIVERSITY OF BAHAWALPUR

FORM – B
(FINANCIAL PROPOSAL)

The Chief Warden
The Islamia University of Bahawalpur
Bahawalpur

I, _____ (Bidder), hereby extends my offer to provide the premises measuring _____ sq.ft on rental basis for 06 months on following Rates:

a) RENT PROPOSAL:

Total Covered Area	Rent Per Sq.ft. Per Month (Rs)	Total Rent Per Month (Rs)
<i>(Sq.ft)</i>	<i>(in Figures)</i>	<i>(in Figures)</i>
	<i>(In Words)</i>	<i>(In Words)</i>

b) OTHER AMOUNTS:

- i. Rent in Advance (for 01-Month) _____ (In words)*
In shape of Pay Order/Demand Draft (**Refundable**)

NOTE:

- a) Financial Proposal shall be prepared and submitted on this Form signed by Bidder;
- b) All government taxes shall be included in quoted prices.
- c) Owner will be liable to pay all municipal, government, non-government and other rates, taxes, etc. which may be levied by any Department, Authority, etc. in respect of the Rented Premises.

Particulars of Bidder

Name _____ CNIC _____

Signature _____ Date: _____

