



The Islamia University of Bahawalpur

Directorate Planning & Development

Subject: Minutes of the Pre-Bid Meeting of Tender Opening Committee for Civil Works of HEC Funded Project titled "Strengthening of IUB and Its Sub Campuses"

1. The pre-bid meeting of Tender Opening Committee for Civil Works of HEC Funded Project titled "Strengthening of IUB and Its Sub Campuses" was held on May 23, 2023 at 04:30 P.M under the Chairmanship of Director (P&D) at conference room Directorate of Engineering, Baghdad-ul-Jadeed Campus, IUB.

2. The following members of IUB and representative of contractors attended the meeting;

- i) Prof. Dr. Muhammad Amjad, Dean, Faculty of Engineering, IUB (On Zoom)
- ii) Ms. Farkhanda Tahseen, Director (P&D), IUB
- iii) Engr. Shehzad Asif Qureshi, Project Director (Engg), IUB
- iv) Mr. Rizwan Majeed, Director IT, IUB
- v) Mr. Haroon-ur-Rasheed, Project Director/Coordinator, HEC Project, IUB
- vi) Muhammad Imran Hafeez, Deputy Director (P&D), IUB
- vii) Mr. Mudassar Akhtar, Administrative Officer, IUB

Representative of Contractor Firm:

- i) Engr. Hamza Mushtaq, Manzoor & Co, Multan.
- ii) Muhammad Zubair, Rizcon Engg. Co, Lahore
- iii) Muhammad Liaquat Gondal, GCC Gondal Construction & Co, Islamabad.
- iv) M/S Saleem & Co. Pvt. Limited, Rahim Yar Khan.
- v) M/S Treinadoor International, Islamabad.
- vi) M/S Pak Italia Diligence, Islamabad.
- vii) M/S Amaad Construction, Bahawalpur.
- viii) M/S KINGCRETE Builder, Lahore.
- ix) M/S M. A. Chaudhary, Islamabad (on zoom)

3. Mr. Haroon ur Rasheed, Project Director HEC Project initiated the meeting with the name of ALLAH and briefed about Civil Works tender notice published in national newspapers on 14th May 2023, vide advertisement No. IPB-270 & 271 as well as on IUB and PPRA Website under the HEC funded Project titled "Strengthening of IUB and Its Sub Campuses".

4. Mr. Haroon ur Rasheed, Project Director HEC Project further explained the technical evaluation criteria of works up to 1000 Million, up to 400 Million & up to 250 Million separately.

5. Furthermore, the draft for inviting Tender (DNIT), Bidding documentation and rules & regulations to be followed for bidding procedure & Evaluation were also briefed in detail by the Project Director HEC Project.

6. Afterwards, the chair invited the representatives of the Contractor Firms for any query / questions regarding the said project. Following queries were raised by the representatives of the Contractor Firms which were entertained by the committee accordingly:

Query 1: Kindly confirm the funding source of the Project, either HEC or University own resources?

Answer: The Director P&D briefed that the above said project is completely funded by Higher Education Commission, Islamabad.

Query 2: Payment criteria and period of bill processing up to payment?

Answer: Project Director (HEC Projects) briefed payment criteria in detail and conveyed that the duration of payment will be 28 days maximum after verification of Interim Payment Certificate (IPCs). Afterwards, the Director P&D explained that IUB is financially sound and very good paying Institute so; the payment of Contractors after verification of IPCs will be paid.

Query 3: The Clarification regarding schedule and non-schedule items of Bills of Quantity (BOQ)?

Answer: The Project Director (HEC Projects) explained that the schedule items will be as per 1st Bi-annual MRS 2023 as notified by finance department, Govt. of the Punjab and non- schedule items will be based on market rates.

Query 4: The clarification for quoting premium on BOQ and either premium limit will be applicable on total of BOQ or on individual items?

Answer: The Project Director (HEC Projects) briefed that quoted premium should not exceed as per the permissible limits of Finance department Govt. of Punjab as i.e. 4.5 % above (T.S Cost) above. However, contractor shall quote his own rates against BOQ items, in percentage or items rates.

Query 5: Criteria to be followed for escalation, either PEC or Finance Department Government of Punjab?

Answer: The Project Director (HEC Projects) explained that PEC criteria of price escalation will be followed.

Query 6: Criteria of Mobilization Advance & Recovery?

Answer: The Project Director (HEC Projects) explained that 10% mobilization advance is applicable on the project. Initially 5% mobilization amount will be paid after the furnishing of bank guarantee; the contractor may request an additional 5% of mobilization on completion of requisite condition of 1st installment. The mobilization advance will be recovered from first four (1st-4th) Interim payment certificates / Bills of the contractor in equal amounts.

Query 7: Are Estimates technically sanctioned and administratively approved from the competent authorities?

Answer: The Project Director (HEC Projects) explained that the estimates are technically sanctioned and administratively approved of each work has been accorded from the Competent Authorities of IUB.

Query 8: The representative asked either IUB accept quoted item rates or quoted premium?

Answer: The project Director (HEC Projects) explain that IUB accept either of the two



Query 9: The representative of Contractor requested to extend the submission date of bids.

Answer: The Project Director (HEC Project) may look into this matter, if any written request received from the contractor before stipulated time.

Query 10: Clarification regarding insurance guarantee as replacement of bank guarantee in terms of performance security.

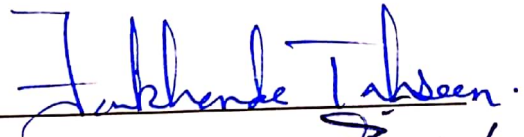
Answer: The Director P&D and Project Director (HEC Projects) clarified that only bank guarantee will be accepted for submission of performance security.

7. Meeting ended with the vote of thanks.

Prof. Dr. Muhammad Amjad,
Dean, Faculty of Engineering



Ms. Farkhanda Tahseen,
Director (P&D), IUB



Engr. Shehzad Asif Qureshi,
Project Director (Engg), IUB



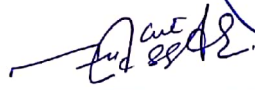
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HEC Project, IUB



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Mudassar Akhtar
Administrative officer