



**The Islamia University of Bahawalpur, Pakistan**  
**Directorate of Students Affairs**

Syed Tabish Alwari Building, Baghdad ul Jadeed Campus  
 Phone: 0092-62-9255560; Email: dsa@iub.edu.pk Website: [www.iub.edu.pk](http://www.iub.edu.pk)



**Request Form to Engage IUB Students Societies for Organizing Events/Activities/Programs as Organizer/ Collaborator/ Volunteer/Facilitator**

**Name of Requesting Directorate / Office / Society:**

**Name, Designation and Contact Information of Requesting Officer:**

**Title and Level of the Event/Activity/Program:**

**Venue, Date and Time detail of the Event/Activity/Program:**

**Chief Guest/Participants No. Level & Detail:**

**Name/Names of IUB Students Society Required (One or More):**

**Engagement of IUB Students Society as (Tick yes):**  
 Core Organizer \_\_\_\_\_  Facilitator/Volunteer \_\_\_\_\_  
 In Collaboration \_\_\_\_\_  Others \_\_\_\_\_  
 In case of student's society engaged as Collaborator/Volunteer/Facilitator; DSA Office will not provide funds.  
 Engagement Office will provide Certificate/Shields to Collaborator/Volunteer/Facilitator Society Students as per the level of the event/activity/program and work of the students  
 Engaging Office/Directorate will take the complete responsibility of the event/program conduct and discipline.

**Expected Work/Purpose to Engage Students Society as Organizer/ Collaborator/Volunteer/Facilitator: (Mentioned Detail)**

**Signature/Stamp of the Requesting Officer:**  
 Detail (If any)

**For Official Use Only:**

**Signature / Stamp**  
**DSA/Additional DSA (IUB Students Societies)**

**Permission/Recommendations Detail by DSA/ Additional DSA (IUB Students Societies)**

**Contact Person from Office Bearers of Society:**  
**Contact Person from Advisor/Mentor/Incharge of Society:**

- Copy Forward to:**
- Office Copy DSA Office
  - Director, Press Media and Publications
  - Advisor/Mentor/Incharge of the concerned IUB Student Society.
  - President of the Concerned IUB Student Society
  - Requesting Office/Directorate

**Advisor/Mentor/Incharge IUB Students Society:**

**President IUB Students Society:**