

# The Islamia University of Bahawalpur

University website: [www.iub.edu.pk](http://www.iub.edu.pk)

## Project Based Career Opportunity

The Islamia University of Bahawalpur intends to hire Project based staff for the Project Coordination Unit under the project "Strengthening of the Islamia University of Bahawalpur and its sub Campuses". Applications are invited from Pakistani nationals for the following posts purely on contract basis for the project duration.

Sr. No.	Name of Post	Criteria for Appointment	Pay Package (All inclusive)	No. of Post(s)
1.	Project Director/ Coordinator	<ul style="list-style-type: none"><li>B.E (B.Sc) Civil from an HEC recognized University / Institution with 10 years of relevant experience.</li><li>Candidate having &amp; experience in similar nature of Projects will be given preference.</li></ul>	Rs. 175,000 per month + increment @ 5% of minimum	01
2.	Assistant Engineer	<ul style="list-style-type: none"><li>B.E (B.Sc). Civil engineering from a recognized University or an equivalent qualification</li><li>5 year experience of professional work especially in construction and maintenance of buildings.</li></ul>	Rs. 125,000 per month + increment @ 5% of minimum	01
3.	Sub Engineer (Civil)	<ul style="list-style-type: none"><li>DAE civil from a Polytechnic Institute or College of Technology.</li><li>3 year experience in relevant field.</li></ul>	Rs. 60,000 per month + increment @ 5% of minimum	02
4.	Office Assistant	<ul style="list-style-type: none"><li>Bachelor degree form a recognized University</li><li>3 year experience in an Government or Semi Govt. Department or a University in a post comparable to that of a Junior Clerk</li><li>A person with previous experience of dealing with project Accounting will be given preference.</li></ul>	Rs. 30,000 per month + increment @ 5% of minimum	01
5.	Naib Qasid	<ul style="list-style-type: none"><li>Literate person with 2 year experience in relevant field</li></ul>	Rs. 22,000 per month + increment @ 5% of minimum	01

### 1. How to apply:

- All candidates may apply online through IUB website [eportal.iub.edu.pk](http://eportal.iub.edu.pk) till **1.11.2021**, i.e. last date for submission of online applications, followed by submission of hard copy of duly signed online job application form along with attested copies (one each) of recent Passport Size Photograph / CNIC / Domicile / Educational Testimonials (Matric onwards) / Experience Certificate(s) and one copy of the online challan (non-refundable) generated by Online Job Portal (for Sr. No 1 & 2 worth Rs. 3000/-, for 3 worth Rs. 1500/- and for 4 & 5 worth Rs. 1000/-) for the above mentioned posts, via Registered Mail through Pakistan Post / Courier Service, to the following address.

**Office of the Deputy Registrar (HR-E), Room No. 103, First Floor,  
Abbasia Campus, The Islamia University of Bahawalpur**

- One hard copy of the online job application form alongwith all requisite documents as mentioned at Sr. No. 1(i) above, should reach latest by **04.11.2021** i.e. three days after the closing date of applying online.
  - Candidates should fill in online form carefully for which detailed guidelines and instructions have been given on the Islamia University of Bahawalpur website [eportal.iub.edu.pk](http://eportal.iub.edu.pk). Editing options, to correct any data, will be available to the candidates till the last date of submission of online applications. Applications other than ONLINE will not be accepted.
- The experience as part time, honorary / self-employed and voluntary / apprentice / internee will not be considered / counted as relevant experience.
  - Candidates applying for more than one post shall submit separate application(s), as well as paid separate online processing fee challan.
  - IUB employees willing to apply are directed to submit the hard copy of online job application form alongwith all requisite documents as mention above at Sr. No. 1(i) by the due date, through proper channel.
  - Candidates already in service of a Government / Semi-Government Department or an Autonomous body must submit a copy of NOC alongwith online job application form by the due date, otherwise their application(s) shall not be entertained.
  - Candidates should clearly mention the name of applied position on the top right corner of envelope.
  - By hand / incomplete / without online application form / late submission of applications will not be entertained.
  - Only shortlisted candidates will be called for test / interview.
  - The appointment shall be made purely on Contract Basis (project based) and the appointees shall have no claim / right to get their services regularized at any stage under any circumstances.
  - The relaxation in upper age limit will be allowed as per rules and discretion of the Competent Authority.
  - All quota(s) will be observed as per rules.
  - The University reserves the rights;
    - Not to fill any vacancy without assigning any reason thereto or to consider a person for appointment in a lower cadre against the post(s) advertised.
    - To increase or decrease the number of vacancies as per availability of funds / budget.
    - To consider the candidates for posting in any Campus of the University as per the organizational need(s).
  - No TA/DA will be admissible for test / interview.



Registrar, the Islamia University of Bahawalpur  
Abbasia Campus, Bahawalpur  
Phone: 062-9250235

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